

State of Wisconsin/Department of Transportation
 RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: March 31, 2010

Library Connectivity Pooled Fund Project TPF-5(105) http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
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Progress This Quarter

1. Technical guidance and support to members
 - New pooled fund sponsored members were welcomed this quarter: New Jersey DOT and Illinois DOT. Continuing member Pennsylvania DOT was sponsored as well. Welcome packets were sent.
 - Conducted a site visit to New Mexico DOT.
 - Consulted with Arizona DOT on moving their library and planning the new space.
 - Began working on the Year Five Annual Report.
 - Provided travel support letters with preliminary agenda information to TAC members seeking travel approval for the National Transportation Knowledge Network annual meeting Special Libraries Association annual meeting and conference.
 - Began registrations and travel arrangements for TAC members to attend the National TKN and SLA annual meetings.
 - Nomination for sponsored membership for Illinois DOT was approved this quarter.
 - Consulted with Louisiana DOTD/LTRC on statistical tracking software and integrated library systems software.
 - Continued consulting with Mississippi DOT on data implementation of ILS, OCLC upload, training and MARC cataloging formats.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitated MARC cataloging activities including adding new items to WorldCat and TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.

2. Teleconferences
 - A Webinar was held on March 16, 2010 to discuss pooled fund business and discuss the current status and strategic planning for the regional TKNs and National TKN. Amanda J. Wilson (NTL), Kendra Levine (chair, WTKN), Amy Emrick (chair, MTKN) and Jane Minotti (chair, ETKN) participated in the Webinar.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Maggie Sacco attended the 89th annual TRB meeting January 10-14, 2010 and documented sessions and meetings that are available on the Web site.
 - Continued participation on the planning and selection committee for the TRB LIST Committee-sponsored poster session at the 89th annual TRB meeting in January, 2010.
 - Consultation was provided to Iowa DOT and Kansas DOT in development of their selected posters for the TRB session, which were posted to the Web site.

4. Workshops for librarians on the value of the *Transportation Librarian's Toolkit*
 - No activity this quarter.
5. Annual meeting
 - A joint pooled fund-TKN meeting for FFY 2010 was proposed. Maggie contacted the chairs of WTKN, MTKN, ETKN and NTL to extend the offer to meet in Madison, WI in the fall of 2010.
6. Project Web site
 - An RSS feed was added to the Web site.
 - The calendar was kept updated with all relevant dates and events including 2010 meeting schedules, updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly TKN chair-NTL teleconferences. Maggie took notes for the group and distributed news to TAC via LIBCON-L.
8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Preliminary planning of the 2010 National TKN meeting took place with NTL and the chairs of WTKN, MTKN and ETKN. The meeting will be held on June 17, 2010 in New Orleans, LA.
 - Maggie Sacco attended the TRB LIST Committee poster session and provided pooled fund information, including print materials at TAC member's poster locations.
 - Continued to facilitate guidelines, training, reporting and accounts for the TKN Resource Sharing pilot program through its end date of March 31, 2010.
 - Maggie continued to attend monthly teleconferences as a friend of the AASHTO RAC TKN Task Force.
 - Maggie continued to communicate regularly with the NTL director to ensure that pooled fund objectives align with National TKN plans.
 - Maggie continued to communicate the need for bi-annual reporting schedule for TLCat data; NTL is the catalog administrator and wants to take lead.
9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - Maggie Sacco continued discussion with OCLC to develop an RSS feed for TLCat. The idea was adopted by NTL and advanced in meetings between NTL and OCLC.
 - Maggie worked with OCLC to obtain detailed information on pooled fund libraries' subscriptions and renewal dates to prepare the TAC for post-September 2010 OCLC costs.
 - Maggie continued to work with OCLC on renewals and invoices for OCLC subscription services.
 - Pooled fund subsidies were within budget.
10. Implementation of focused research and technology projects
 - The National Resource Sharing pilot project continued to collect statistics and submit progress reports this quarter. It concluded on March 31, 2010. Maggie worked with NTL and participating libraries to report statistics on www.transportationresearch.gov through March 2010 and coordinated with NTL in notifying participants of the end of the project and the final report due date (mid-May 2010).
 - Maggie worked on selected projects including shipment of ASTM standards, further development of transportation ROI strategy, and expansion of the California LTAP G3 program to all states.
 - ASTM Standards final report was accepted by the TAC this quarter.
 - California LTAP G3Expansion pilot final report was accepted by the TAC this quarter.

Work Next Quarter

1. Technical guidance and support to members

- Site visits to New York DOT and Los Angeles County MTA will take place this quarter, if schedules permit.
- Continue working on travel arrangements and registrations for TAC members attending the National TKN and SLA annual meetings.
- Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT locate and arrange training and go live with their ILS implementation and OCLC upload, assisting with Tennessee transitional needs, Michigan DOT's strategic plans, initial recommendations for establishing access to Idaho Transportation Department's library resources, online subscription resources, Louisiana DOTD/LTRC's ILS selection and implementation, and OCLC upload and digital content management.
- Resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
- Continue to provide technical MARC cataloging assistance as requested by TAC members.
- Continue working on the Year Five Annual Report.

2. Teleconferences

- A quarterly TAC teleconference is tentative for June 7, 2010.

3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators

- Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
- Continue tailoring Benefits of TPF-5(105) documentation for members and prospective members.

4. Workshops for librarians on the value of the Transportation Librarian's Toolkit

- Nothing planned for next quarter.

5. Annual meeting

- Continue working with the NTL director and regional TKN chairs to determine interest in a joint annual meeting.
- Set dates and begin preliminary planning for a pooled fund annual meeting in Madison, WI in the fall of 2010 this quarter.

6. Project Web site

- Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
- Continue submitting updates and news items on a bi-weekly basis.
- Promote use of RSS feed for pooled fund news.

7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks

- Continue to monitor progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states.

8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others

- Work with Amanda J. Wilson of NTL and TKN chairs to provide information for post-2010 network planning.
- Participate in discussions regarding NCHRP 60-43, *Implementing Transportation Knowledge Networks*.
- Continue to work on securing a bi-annual reporting schedule for TLCat data.
- Continue to monitor development of NCHRP 20-75A directory of transportation information centers follow on project.

- Encourage close collaboration with ex officio TAC members and partners.
9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
- TLCat and WorldCat invoices will be collected and paid.
 - Continue to work with OCLC on development of an RSS feed for TLCat.
10. Implementation of focused research and technology projects
- No special projects are planned for this quarter.

Circumstances Affecting Progress/Budget:

Objectives were met this quarter.