

State of Wisconsin/Department of Transportation
RESEARCH PROGRESS REPORT FOR THE QUARTER ENDING: June 30, 2010

Library Connectivity Pooled Fund Project TPF-5(105)	
http://www.pooledfund.org/projectdetails.asp?id=337&status=4 http://www.libraryconnectivity.org	
Project Title: Consultant Services Consultant: Maggie Sacco, CTC & Associates LLC maggie.sacco@ctcandassociates.com Patrick Casey, CTC & Associates LLC pat.casey@ctcandassociates.com	Project ID: 0092-06-31 Approved Starting Date: 11-11-05 Approved Ending Date: 12-31-10
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Progress This Quarter

1. Technical guidance and support to members
 - Continued work on the Year Five Annual Report.
 - Provided TAC members with agendas, logistics and conference information to TAC members attending the National Transportation Knowledge Network annual meeting Special Libraries Association annual meeting and conference.
 - Provided registrations and travel arrangements for TAC members to attend the National TKN and SLA annual meetings.
 - Illinois DOT began their sponsored membership this quarter.
 - Consulted with Louisiana DOTD/LTRC on statistical tracking software and integrated library systems software.
 - Continued consulting with Mississippi DOT on data implementation of ILS, OCLC upload, training and MARC cataloging formats.
 - Provided ongoing technical cataloging assistance to convert bibliographic records into MARC format. Specifically, facilitated MARC cataloging activities including adding new items to WorldCat and TLCat, helping eliminate backlogs, and enhancing overall quality of cataloging.
2. Teleconferences
 - A quarterly TAC teleconference was held on June 7, 2010 to discuss the draft final report and upcoming NTKN and SLA meetings.
3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Continued to participate in AASHTO RAC TKN Taskforce and NTKN teleconferences to discuss outreach and plan marketing activities.
4. Workshops for librarians on the value of the *Transportation Librarian's Toolkit*
 - No activity this quarter.
5. Annual meeting
 - A joint pooled fund-TKN meeting is planned for September 15-16, 2010 in Madison, WI. Planning is underway.
6. Project Web site
 - Site visit reports for New Mexico DOT and Arizona DOT were added to the site. Six others were updated.

- The calendar was kept updated with all relevant dates and events including 2010 meeting schedules, updated throughout the quarter.
 - Updates and news items are posted on a bi-weekly basis.
7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
- Continued to assist with progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states and participation in monthly TKN chair-NTL and regional TKN teleconferences.
8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
- Participated in planning the 2010 National TKN meeting with NTL and the chairs of WTKN, MTKN, ETKN and the AASHTO RAC TKN Taskforce. The meeting was held on June 17, 2010 in New Orleans, LA.
 - Maggie Sacco attended the TRB LIST Committee summer meeting in New Orleans, LA on June 15, 2010.
 - Provided guidance for the final report on the TKN Resource Sharing pilot program which ended March 31, 2010.
 - Maggie continued to attend monthly teleconferences as a friend of the AASHTO RAC TKN Task Force.
 - Maggie continued to communicate regularly with the NTL director to ensure that pooled fund objectives align with National TKN plans.
 - Maggie continued to communicate the need for bi-annual reporting schedule for TLCat data; NTL is the catalog administrator and wants to take lead.
9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
- Maggie Sacco continued discussion with NTL and OCLC to develop an RSS feed for TLCat. The idea was adopted by NTL and advanced in meetings between NTL and OCLC.
 - Maggie worked with OCLC to obtain detailed information on pooled fund libraries' subscriptions and renewal dates to prepare the TAC for post-September 2010 OCLC costs.
 - Maggie continued to work with OCLC on renewals and invoices for OCLC subscription services.
 - Pooled fund subsidies were within budget.
10. Implementation of focused research and technology projects
- The National Resource Sharing pilot project concluded on March 31, 2010. Maggie is working with the NTL on requirements for the final report.
 - Final reports for other projects - shipment of ASTM standards and expansion of the California LTAP G3 program to all states - were distributed to the TAC and posted to the Web site.

Work Next Quarter

1. Technical guidance and support to members
- Continue working on the Year Five Annual Report.
 - Site visits to New York DOT and Los Angeles County MTA will take place this quarter, if schedules permit.
 - Continue working on agendas and travel arrangements for TAC members attending the Joint Pooled Fund-MTKN Meeting.
 - Continue evaluating technology needs and recommend strategies to meet states' technical needs. Priorities include assisting Mississippi DOT locate and arrange training and go live with their ILS implementation and OCLC upload, assisting with Tennessee transitional needs, Michigan DOT's strategic plans, initial recommendations for establishing access to Idaho Transportation Department's library resources, online subscription resources, Louisiana DOTD/LTRC's ILS selection and implementation, and OCLC upload and digital content management.

- Resolution of Tennessee DOT's ILS migration and initial OCLC database upload, if staffing is in place.
 - Continue to provide technical MARC cataloging assistance as requested by TAC members.
2. Teleconferences
 - No teleconference for the quarter ending September 30, 2010 (Annual meeting).
 3. Promotion of the value and importance of transportation library and information services to top-level transportation administrators
 - Continue supporting the activities of the AASHTO RAC TKN Task Force and participating in teleconferences.
 - Continue tailoring Benefits of TPF-5(105) documentation for members and prospective members.
 4. Workshops for librarians on the value of the Transportation Librarian's Toolkit
 - Nothing planned for next quarter.
 5. Annual meeting
 - Continue to develop agendas and work on travel and meeting logistics for annual meeting to be held September 15-16, 2010 with MTKN.
 6. Project Web site
 - Continue to maintain the Web site with relevant dates and events updated throughout the quarter.
 - Continue submitting updates and news items on a bi-weekly basis.
 - Promote use of RSS feed for pooled fund news.
 7. Support of members in their efforts to form and grow regional Transportation Knowledge Networks
 - Continue to monitor progress of the regional TKNs (Midwest, Western and Eastern) through communication with pooled fund member states.
 8. Collaboration with the National Transportation Library, the new AASHTO RAC TKN Task Force and others
 - Work with Amanda J. Wilson of NTL and TKN chairs to provide information for post-2010 network planning.
 - Participate in discussions regarding NCHRP 60-43, *Implementing Transportation Knowledge Networks*.
 - Continue to work on securing a bi-annual reporting schedule for TLCat data.
 - Continue to monitor development of NCHRP 20-75A directory of transportation information centers follow on project.
 - Encourage close collaboration with ex officio TAC members and partners.
 9. Facilitate payment of OCLC and TLCat subscriptions for eligible pooled fund members
 - TLCat and WorldCat invoices will be collected and paid.
 - Continue to work with OCLC on development of an RSS feed for TLCat.
 - A final set of subscription renewal schedules will be provided to the TAC upon the completion of the project.
 10. Implementation of focused research and technology projects
 - No special projects are planned for this quarter.

Circumstances Affecting Progress/Budget:

Objectives were met this quarter.