

Date: 4 April 2010
Site: Arizona Department of Transportation – Arizona Transportation Research Center Library
Staff: Dale Steele, Librarian
Anne Ellis, Arizona Transportation Research Center Director

Site Visit Summary

History & Overview

The Arizona Department of Transportation-Arizona Transportation Research Center Library was established in the 1980s and dismantled later that same decade. It was reestablished in the 1990s at which time it was brought under ADOT administration and placed within the Research department. Previously the ATRC was more closely associated with Arizona State University and the library was located on campus. During this organization reorganization, the library was moved to its present location within the Research department offices. Like many state DOT libraries, the ADOT-ATRC Library does not have a dedicated operational budget and research funds from FHWA are the primary source of funding for the library. ADOT is an OCLC library. They are not participating in TLCat at this time. Dale is actively involved in the WTKN.

Staff

Dale Steele has been the ADOT-ATRC Librarian since 2000. Anne Ellis came on board as Research Manager about a year ago. Sandra Quijada is the department's administrative assistant, a recently created position. She works with Dale to maintain the physical collection by shelving, processing materials and checking in serials. Dale is working on developing a training manual for this new position.

Physical Space

The ADOT-ATRC Research department presently occupies 5,500 square feet in a building leased from the city of Phoenix. The library reference desk and collection is about 900 square feet within the Research offices. The department is planning a move to a 3,200 square foot space at ADOT headquarters. Being remotely located from the ADOT headquarters; most requests for library and research services come by email and phone. This is expected to change dramatically when they move to the new space and the staff at the headquarters has convenient physical access to the library and research offices. The new space is being planned with the iCommons concept in mind with collaborative spaces, comfortable seating and PCs for online research. It will be a multi-use space for library services and research and project management staff to work collaboratively, as well as a welcoming space designed for ADOT staff to meet and do independent research with access to the library's resources.

Collection & Services

ADOT's library collection consists approximately 35% TRB, 35% FHWA and the remaining 30% being state reports, commercial publications and AASHTO reports. Like most state DOTs, the subject concentration is Highways. There is a high degree of duplication within the DOT library collections, as there are no cooperative collection development efforts at this time. Dale feels that a national duplicate materials clearinghouse would be a useful resource to help librarians fill in the gaps in their own collections.

Monographs	34,950
Active Serial titles	75
Audiovisual resources	700

The library offers services such as literature searches, reference, interlibrary loan and document delivery. Technical report preparation has become a large part of Dale's position to the extent that he has been authorized for overtime to be able to deliver library services during business hours and meet his report preparation responsibilities. This is likely to change when move occurs and library's visibility is raised and library services will occupy an even greater proportion of Dale's time.

ADOT is an OCLC library and cataloging is done in-house. They are not participating in TLCat at this time. They are using the InMagic dbTextworks integrated system. Dale plans to upload the library's holdings into OCLC at in the near future. He tries to get as much ADOT and Arizona information sent to the state library so they can catalog the materials in OCLC. Their mission is to be a comprehensive collection of state agency-produced material. Sending the ADOT reports to the state library helps them fulfill their mission facilitates Dale's goal to provide access to the ADOT and OCLC communities with access to Arizona materials. The collection is cataloged using the Library of Congress and Superintendent of Documents classification schemes.

ADOT-ATRC's Department's Goals for the Pooled Fund Study

ADOT's priorities for the current and future pooled fund study are:

- ADOT plans to participate in the next pooled fund upon the completion of TPF-5(105). Both Dale and Anne feel that excellent progress has been made and the momentum needs to continue.
- Dale is interested in more library peer exchanges. Face to face meetings provide a dynamic that fosters a greater interaction and peer contact in addition to the variety of interactive information sharing forums (LIBCON-L, tranlib, SLA GTRIC, TLRs, pooled fund teleconferences).
- Continue networking efforts, particularly for the new librarians getting acclimated to transportation
- Continue development of the *Transportation Librarian's Toolkit*.
- Dale would like to see progress in the area of gray literature, specifically coordinated efforts to identifying, locating and harvesting it in a systematic way. This would increase access to valuable information and allow states to focus on collecting their own materials without duplicating what other libraries are doing. It would also and makes Arizona information more available to the rest of the world.

Pictures



ADOT-ATRC



ADOT-ATRC Library

More about ADOT-ATRC:



ADOT Library
<http://www.azdot.gov/TPD/ATRC/library/index.asp>

About ADOT-ATRC
<http://www.azdot.gov/TPD/ATRC/about.asp>

ATRC Publications
<http://www.azdot.gov/TPD/ATRC/publications/index.asp>

About ADOT
http://www.azdot.gov/Index_docs/About_ADOT.asp

ADOT Organizational Chart
http://www.azdot.gov/Org_Charts/ADOT/ADOT_OrgChart.asp

For more information about the ADOT-ATRC Library, please contact:

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