

Transportation Library Connectivity

Pooled Fund Study TPF-5(105)

TAC webinar – 6/7/10 – Minutes

Technical Advisory Committee:

Arizona, Dale Steele
California DOT, Janet Coles
Connecticut, Betty Ambler
Idaho DOT, Inez Hopkins
Illinois DOT, Karen Perrin
Iowa DOT, Hank Zaletel
Kansas DOT, Marie Manthe
LA County MTA, Matt Barrett
Louisiana DOT/LTRC, Glynn
Cavin, Sandy Brady

Michigan DOT, Alexandra Briseno
Minnesota DOT, Sheila Hatchell
Mississippi DOT, Cindy Smith
Missouri DOT, AJ Million
Montana DOT, Sue Sillick
New Jersey, Carol Paszamant
New Mexico, Krystyna Cherry
New York State DOT, Jane Minotti
Ohio DOT, Zona Kahkonen
Keppler

Oregon, Laura Wilt
Pennsylvania DOT, Bonnie Fields
Tennessee DOT, Sandi Hoff
University of Minnesota CTS, Arlene
Mathison
UW-Madison UTC, Jason Bittner
Washington State DOT, Kathy
Szolomayer
Wisconsin DOT, Ann Pahnke, John
Cherney

Ex officio members: NTL, Amanda Wilson; TRB, Barbara Post; LIST, Ken Winter; AASHTO, Bob Cullen

Emeritus: Jerry Baldwin

Guests: AASHTO RAC Task Force on TKNs, Leni Oman; WisDOT, Peg Lafky

CTC & Associates: Pat Casey, Maggie Sacco, Kirsten Seeber

Agenda

Conferences and travel – Ann Pahnke, Maggie Sacco and Kirsten Seeber

1. SLA/NTKN meetings

- o Maggie is compiling a list of SLA/NTKN attendees' cell phone numbers so folks can get in touch with one another in New Orleans. **Action: Please send Maggie your cell phone number by tomorrow if you would like to be on the list.**
- o **Action: Maggie will send out an email to all attendees with information on the NTKN meeting, a list of transportation-related SLA events and sessions, the SLA conference guide, and a spreadsheet that lists everyone's hotels, confirmation numbers and arrival/departure times.**
- o NTKN meeting
 - The meeting will take place at the Latter branch of the New Orleans Public Library
 - Amanda will send the final agenda today. The agenda will contain the questions that will be discussed at the meeting, so please think about them before the meeting. Amanda will also send out a short survey for folks to share their comments ahead of time.
 - Amanda will post Special Report 284 and NCHRP report 643 on the NTKN Internet page, so folks do not need to bring them to the meeting.
 - You can store your luggage at the library during the meeting.
 - Taxis will be arranged for those going to the airport after the meeting. **Action: Let Maggie know if you will need a taxi.**
 - Lunch is on your own. **Action: Maggie will send everyone a list of restaurants in the area.**

Future of the pooled fund – All

1. This pooled fund will be ending in September. A new pooled fund will be started with Missouri as the lead state. AJ has lots of support at MODOT to lead this new study. Let AJ know if you have any questions about the new study.
 - o The new study will get a new TPF number and any leftover funds from the current study will be transferred to the new study. The scope of the new study will change to reflect the new direction of the study.
2. The new pooled fund will be discussed at the NTKN meeting. TAC members should discuss the new study amongst themselves before the meeting. Questions to think about include: What do you want to continue from the current study? What would you like to change? What direction do you want the new study to take?

Pooled fund business - All

1. Pooled fund annual meeting/MTKN annual meeting
 - o The pooled fund annual meeting will take place on September 15, followed by the MTKN annual meeting on September 16 in Madison, WI. Each annual meeting will last one full day. Maggie will send an agenda for the TAC to review in the near future.
 - o MTKN members are welcome to attend the pooled fund annual meeting.
 - o Dale – What's the difference between the two meetings? The pooled fund annual meeting is a wrap-up of the study. The MTKN meeting is their annual meeting directed to their members.
2. Draft Year Five Final Report – Comments are due from TAC members to Maggie by 6/25/10. Please let Maggie know if we are on the right track and if the report reflects the work the TAC has accomplished over the life of the study.
 - o The final report will not officially be discussed at the NTKN meeting, but the attending TAC members can get together to discuss it. **Action: Let Maggie know if you would like to meet about the final report in New Orleans.**
 - Marie – The draft is good and may not need a lot of discussion.
 - AJ – The report is good in terms of being short and to the point.
3. Other topics
 - o Will CTC be continuing on as the contractor for the new study? The current contract with CTC will end when the current study ends in September. Missouri's procurement process will determine if they can sole source with a contractor or if the work will go out for a full RFP. The need for a contractor will be determined by the scope of the new study. These issues will be taken up by the TAC to discuss and determine amongst themselves.

Next meeting:

September 15, 8:00am – 5:00pm, Madison, WI