

DRAFT



Transportation Library Pooled Fund Study

Prepared by: Christi Powers
563-583-0775
christiapowers@mchsi.com

Transportation Library Connectivity

Pooled Fund Study - TPF-5(105) Teleconference – June 20, 2007 - 10:30 to 12:30 CDT

Participants: Jerry Baldwin, Minnesota DOT (Mn/DOT); Jason Bittner, Wisconsin Transportation Center (WTC); Janet Bix, Ohio DOT (OhDOT); Cheryl Bodan, Pennsylvania DOT (PennDOT); Glynn Calvin, Louisiana DOT (LADOTD); Ruth Letson Tennessee DOT (TDOT); Marie Manthe, Kansas DOT (KDOT); Caitlyn McKee, Ohio DOT; Leni Oman, Washington DOT (WsDOT); Ann Pahnke, (WisDOT); Sandra Romero, Louisiana DOT (LADOTD); Kathy Szolomayer, Washington DOT, (WsDOT); Laura Wilt, Oregon DOT (ODOT); Christi Powers, Outreach/marketing services; Maggie Sacco, Technical services; CTC & Associates.

I. Check-in/updates from TAC members

OhDOT – Janet Bix indicated she has returned from medical leave and will work part-time. Caitlin McKee has been integral in helping manage the library during Janet's absence. She mentioned that administration changes are taking place at Ohio DOT which means potential changes in budgets and travel requests.

WTC – Jason Bittner reported there was a Council of University Transportation Centers (CUTC) meeting June 13th to 15th 2007 at University of Wisconsin-Madison. He said the meeting was productive and included discussion about University Transportation Centers (UTC) partnering with libraries and the National Transportation Library (NTL) to form an advisory committee. It was decided that a collaborative partnership of resource-sharing would help improve the exchange of data, information and research.

LADOTD – Glynn Calvin said they are finalizing arrangements with Louisiana State University to advertise for a transportation librarian position that would work within his Technology Transfer/Education unit at the Louisiana Transportation Research Center (LTRC).

Mn/DOT – Jerry Baldwin announced that as of July 2, 2007 MnDOT would reduce library staff by a third, cutting a student worker, library technical assistant and administrative assistant. Celebrating its 50th anniversary this year, Mn/DOT Library's current direction is to enhance customer service options through increased Web-based and electronic resources.

PennDOT – In anticipation of her retirement in December, Cheryl Bodan is continuing to archive and organize resources at the PennDOT Library. She currently has a student intern who is helping sort and catalog items since the library is inheriting a lot of new resources. Due to contract changes for Commonwealth employees, a lot of retirements are anticipated as of July 1st and a mandatory furlough may take place during the summer.

WsDOT – Kathy Szolomayer introduced herself as the new librarian at WsDOT Library. She previously worked in the law library at the attorney general's office for 12 years. She is new to transportation and looks forward to learning about the industry and participating in the study.

TnDOT – Ruth Letson has continued her discussion with Ken Winter at Virginia DOT about forming a southeast transportation knowledge network. She is using the MTKN/WTKN guiding principles as a model

and noted that AASHTO RAC regions I and IV may combine until more states show interest in forming a TKN.

ODOT – Laura Wilt is getting familiar with the new Web-based cataloging system that was recently implemented at ODOT Library. It’s a process of learning as you go and she is currently working on the circulation and serials modules. Ruth Letson mentioned that VDOT is using the same EOS International system.

WisDOT – Ann Pahnke reported that her unit is still undergoing transition and recently hired a new policy analyst. Her travel to the AASHTO RAC meeting in Seattle has been approved and she looks forward to networking with research managers and promoting the study.

Special Library Association Update – Along with other TAC members, Maggie Sacco attended the SLA conference in Denver, June 2nd to 7th. She gave a [presentation](#) at the Government Transportation Research Information Committee (GTRIC) meeting on the formation of regional TKNS and also an update on the pooled fund study. Keynote speakers included former Vice President [Al Gore](#) and [Scott Adams](#), creator of the Dilbert cartoon.

II. Housekeeping

Minutes – After Ruth Letson noted a couple of changes, the May 2, 2007 teleconference minutes were approved by the TAC.

III. Administrative/outreach services update

2007 Annual Meeting – A third draft agenda for the 2007 Library Connectivity Pooled Fund Annual meeting was distributed and reviewed. The TAC agreed that formal letters of invitation could be sent to proposed panelists. Sessions designated for Web casting include:

Wednesday – “Putting the Puzzle Pieces Together...” and “Synergy Within the Library Landscape”

Thursday – “Connecting the D.O.T.s” and possibly the keynote lunch presentation by Doug Newcomb, SLA

Also, the pooled fund study will offset the cost of a joint MTKN/WTKN Web cast on Friday, September 21st. Christi Powers will verify details with Bob Sweet, MTKN chair. In the interim, room reservations at the UW-Lowell Center will be confirmed along with catering and equipment arrangements.

Advocacy issues – Ann Pahnke reported that AASHTO RAC members are considering a proposal to form a TKN Special Task Group. After several teleconferences with AASHTO staff and TAC members, Leni Oman (WsDOT) presented the idea during the RAC officers’ June 14th teleconference. Questions arose on whether there was a need for an additional subcommittee/group and whether TRB LIST could handle some of the tasks/goals drafted in the charter.

Leni joined the TAC teleconference at 11:43 a.m. and indicated she is seeking input on a “Top Ten” list of reasons supporting the idea of an AASHTO TKN Special Task Group. She will need feedback by July 6 in advance of the next RAC officers’ teleconference on Thursday, July 12th. Ann Pahnke agreed to participate and provide an update on the study. It was suggested that TAC members speak to their research managers and regional RAC officers to seek support. Discussion ensued about Task Group membership and input from transportation librarians. Membership and composition of the TKN Task Group will be determined by RAC bylaws.

The need for continued advocacy was also discussed. In anticipation of reauthorization in 2009, position papers will need to be in place. T.A.L.E.N.T. is working on a document which should be finalized soon. Marie Manthe has agreed to draft the document and will update members during the next TAC teleconference.

WTKN update – Laura Wilt, Maggie Sacco, Leni Oman and Kathy Szolomayer reported on the third WTKN June 13th teleconference. A total of 13 participants continued to discuss and revise the bylaws and guiding principles which are located on the TPF-5(105) blog. TAC members are encouraged to review and comment.

Leni indicated it was agreed that monthly WTKN teleconferences would be scheduled by using GoToMeeting.com which allows participants to simultaneously review hand-outs and edit documents. It was mentioned that a WTKN face-to-face meeting sponsored by the NTL is currently on hold.

Final report – Christi is working on a draft final report that will provide an overview of the first two years of the project. TAC members will be asked for input and to review a draft in July.

IV. Technical services update

OCLC subscriptions – Maggie inquired whether TAC members had received annual OCLC invoices. Glynn Calvin inquired about the status of Louisiana’s subscription which has not been activated yet. Maggie said that TAC members can anticipate a July invoice which will list catalog, resource-sharing, access and general membership fees along with the standard four percent annual increase.

TLCat and WorldCat fees are being paid through the pooled fund study. No changes have occurred with existing contracts, however, specific contract provisions are impacted by regional library providers. Further, Maggie reported that she spoke to Kate Vincent, OCLC, about receiving quarterly reports. It was agreed that regular reports would help update TAC members on special additions to collections and other OCLC-related information.

Library Toolkit - Maggie Sacco reported that in conjunction with the publication of the final report, she is working on a Transportation Librarian Toolkit. Pat Casey is currently reviewing the latest draft which has included a lot of detail. TAC member input will be sought to ensure the Toolkit is a useful and thorough guideline for transportation libraries.

V. Pooled fund study extension

Ann Pahnke reported on the financial commitments and obligations that are currently on the [TPF](#) Web site. A total of \$170,000 is listed for year 3 and a \$20,000 commitment for year 4. There will be some carry-over from the first two years of the project. Pennsylvania is listed as being ready to obligate for another two years.

There were only a few responses to the draft extension proposal that listed services and tasks. Ann explained the existing consultant contract situation and indicated the TAC would need to have a separate teleconference to determine how to proceed with extensions.

VI. Close

The next TAC teleconference will be scheduled for Tuesday, July 24th from 10:30 a.m. to 12:30 CDT.